

Newcastle West End FC

Club Constitution.

1 **Name** - The club shall be called Newcastle West End FC (the Club)

2 **Objects** - The purposes of the Club are to promote and provide facilities for the amateur sport of Football in Newcastle and community participation in the same. for health and wellbeing

3 **Status of Rules** - These rules (the Club Rules) form a binding agreement between each member of the Club.

4 **Rules and Regulations**

- 4.1 The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to membership of The Football Association. The Rules and Regulations of the Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
- 4.2

The Club will also abide by The Football Association's Child Protection Policies ,Procedures, Codes of Conduct, Equal Opportunities and Anti-Discrimination Policy.

5 **Club Membership**

- 5.1 The members of the Club from time to time shall be all those adults involved in the running of the club or playing as well as the parents/carers of those junior members listed in the register of junior members (the Membership Register) which shall be maintained by the Club Registration Secretary.
- 5.2

- 5.3 Application for junior membership will indicated by the completion and return of a club consent. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon a fee to be decided each year

The Football Association and parent County Association shall be given access to Membership Records on request.

6 **Annual Membership Fee**

- 6.1 The club may/shall impose an annual fee on all players. This will be Payable for training sessions and matches. The amount of such fees will be determined by the Committee from time to time.
- 6.2

Members may be asked support other fund raising activities as the committee deem necessary to fulfill the objectives of the Club.

7 Resignation and Expulsion

- 7.1 A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member who does not take part in regular club activities for a period of two months shall be deemed to have resigned unless they maintain the payment of the monthly fees during that period
- 7.2

The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. There shall be no appeal procedures.



8 Club Committee

- 8.1 The Club management Committee shall consist of the following Club Officers: Chairperson, Treasurer, Secretary Plus up to 4 other members, elected by the senior section committee & the committee of the junior section. The management Committee shall be
- 8.2 responsible for the management of all the affairs of the Club whom will report to the trustees of the Charity
- 8.3
- 8.4 Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie.
- The Club shall have Trustees who will be responsible for the fundraising affairs of the club, who will be Elected at the Annual General Meeting.
- 8.5
- 8.6 An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- 8.7
- Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time.
- The quorum for the transaction of business of the Club Committee shall be three.
- Decisions of the Club Committee meetings shall be recorded and a record held by the club secretary
- .
- Save as provided for in the Rules and Regulations of the Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

9 Annual and Special General Meeting

- 9.1 An Annual General Meeting (AGM) shall be held in each year to:
- 9.2

- 9.1.1
9.1.2
9.1.3
9.1.4

Receive a report of the activities of the Club over the previous year

arrange a report of the Club's financial accounts over the previous year

Election of the Trustees & members of the Club Committee

Consider any other business

Nominations for election of members as Club Trustees or as members of the Club Committee shall be made in

writing by the proposer and seconder, both of whom must be existing members of the Club to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting

- 9.3 A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five senior members stating the purposes for which the meeting is required and the resolutions proposed.
- 9.4 Business at an SGM may be any business that may be transacted at an AGM.

- 9.5 The Secretary shall use whatever method/s of communication he/she considers most effective to give notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- 9.6

The quorum for a General Meeting shall be five senior members

The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair.

Each senior member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

Club Teams

- 10** Prior to the start of each playing season the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team including the collection of monthly fees.
The appointed members shall present to the Club Committee at its last meeting prior to an AGM a report on the activities of the team.

11 Club Finances

- 11.1 A bank account shall be opened and maintained in the name of each section of the club.
Designated account signatories shall be the Club Chairperson, the Club Secretaries and the Treasurers. No sum shall be drawn from the Club Account unless signed by two of the three designated signatories.
- 11.2
- 11.3 All monies payable to the Club shall be received by the section treasurer and deposited in the Club Account.
- 11.4
- 11.5 The Management Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person for services rendered to the Club.
- 11.6
- 11.7 The Club shall prepare an annual Financial Statement verified independently
- 11.8 The management committee shall control all assets of the club and make any purchases or disposals as it see fit in the running of Cramlington Town
- The property and funds of the club cannot be used for the direct or indirect private benefit of its members other than as reasonably allowed by this rule.
- The club may provide sporting and related social facilities, club sporting equipment, coaching, courses, insurance cover, medical treatment, reasonable away match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- The club may also in connection with the sports purposes of the club:
1. Sell and supply food, drink and related sports clothing and equipment
 2. Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the committee without the person concerned being present
 3. Pay for reasonable hospitality for visiting teams and guests
 4. Indemnify the committee and members acting properly in the course of running the club against any liability in the running of the club (but only to the extent of its assets)

12 Dissolution

- . proposal at a properly convened AGM/EMG.
- 12.1 The members may vote to wind up the club if not less than three quarters of those present and voting support that
- 12.2 The Trustees will then be responsible for the orderly winding up of the clubs affairs. After setting all liabilities of the club, the Trustees shall dispose of the net assets remaining to one or more of the following:
 - a) To another club with similar sports purposes which is a charity and/or
 - b) To another club with similar sports purposes which is a registered CASC and/or
 - c) To the club's national governing body for use by them for related community sports.